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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2017-18 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required*** **Conduct one prior to 12/1***	☑ Standard
☑ Tornado (Take Shelter) Drill – ***2 required*** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☐ Lock Down – ***3 required*** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Hatherly Educational Center

Date of Drill 1-17-18 Time drill was held 10:15 AM

Exact time required to evacuate/shelter/secure 10:26 PM

Total Participants Approx 275

Remarks Tornado drill was held during the standard time. Students were quick to get to their locations. Principal will remind teachers to review with students to keep their head covered as much as possible.

Total required drills complete to date 1

Name and title of person conducting drill Deborah Teolis/Principal

Signature of person conducting drill Deborah Teolis Digitally signed by Deborah Teolis Date: 2018.01.17 10:41:30 -05'00'

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☑ Drill Submitted Electronically Date 1-17-18

Submit Form